

Pre-Arrival Notification Fax

1.518.298.3579



Instructions:

1. Complete this coversheet for each shipment
2. Fax this coversheet and supporting Customs and Border Protection (CBP) clearance documents to the fax number listed above at least 4 hours prior to your estimated border arrival time for each shipment
3. Ensure the documents are legible. If faxing multiple shipments in one single transmission, please ensure each shipment is separated with this cover page.

Number of pages faxed including this one:

ETA at the Border:

<input type="text"/>	<input type="text"/>	<input type="text"/>	:	<input type="text"/>
Day	Month	Year	Time	AM/PM

Carrier:

PAPS No:
SCAC Number

Shipper:

Person to contact in case of problems (must be available 24 H):

NAME:	<input type="text"/>
Company	<input type="text"/>
Telephone Number	<input type="text"/>

To verify the status of a PAPS and/or FDA Prior Notice:

1. Log on to www.metrocb.com, 30-40 minutes after faxing;
2. Click on the Track tab and select TRACE from the Menu;
3. Enter the PAPS number and click GO.

OR

Call us 24 H a day at **1.877.806.2541**, 3 hours after submitting, or 1 hour prior to ETA

Failure to follow these reporting instructions may result in CBP Penalties, additional import charges, delays, or refusal by CBP to allow entry of your shipment into the United States.

BORDER CROSSING

- Alexandria Bay (0708)
- Blaine (3004)
- Champlain (0712)
- Derby Line (0209)
- Detroit (3801)
- Grand Portage (3613)
- Highgate Springs (0212)
- Lewiston (0901)
- Massena (0704)
- Ogdensburg (0701)
- Peace Bridge/Buffalo (0901)
- Pembina (3401)
- Portal (3403)
- Port Huron (3802)
- Sault Ste Marie (3803)
- Sumas (3009)
- Sweetgrass (3310)
- Other: _____

If you have any problems at the border, please contact:

Metro Customs Brokers – Champlain and Buffalo Ports

Fedex Trade Networks – All other Ports